

5 Facilities

- Entrance is on the 2nd floor of the building.
- You can use your own device by wireless LAN (only members).
- For questions and applications, please come to the 2nd floor counter.



【2nd floor - Active Learning Area】

- Food and drink are available in the browsing room and lounge. You can read newspapers and take a break.
- No reservations are required for the Active Learning Area.
- A/V room - Individual study area: No reservation required / You can learn while using computer.
- A/V room - group study area: No reservation required / You can study in groups.

【3rd and 4th floor - Silent Area】

- 3rd floor has current issues and journals published after 2000.
- 4th floor has books and journals published up to 1999.
- Private Research Rooms - Reservation required [Web booking] /
- Seminar Rooms - Reservation required [Web booking] / You can study in groups. Can be used by up to 12 people. Maximum of 2 hours per use. [2 hours extension possible]

6 Manners & Rules

Refrain from behaviors that cause disturbance to other users.
Please help maintain a comfortable environment.



Don't leave your belongings



Don't chat, drink or eat except in designated areas



Don't lend your library ID



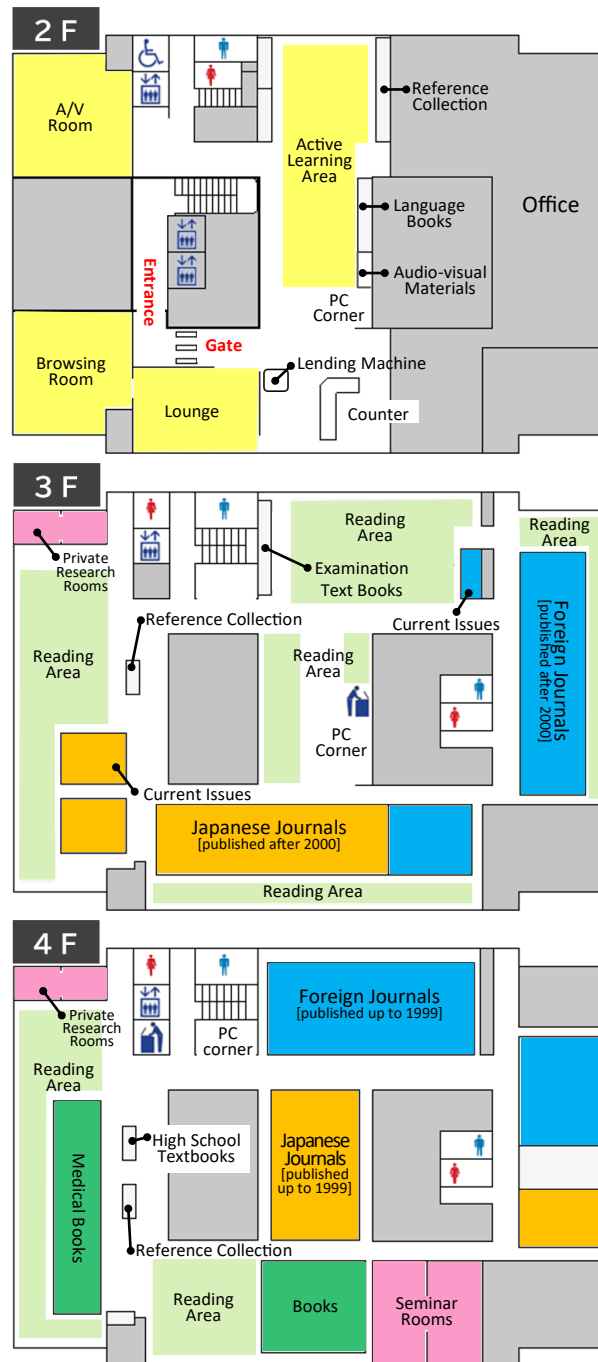
Only beverages with a cap are allowed.



Mass downloading of e-journals is prohibited.

In case of emergency at Special opening hours, call ext. 12 or 21270.

Library Map



Sapporo Medical University Scholarly Communication Center



Library Guide

Library Hours Weekdays

9:00 - 20:00
20:15 - 9:00 [Special opening hours]

Vacation

9:00 - 17:00
17:15 - 9:00 [Special opening hours]

Weekends & National Holidays

9:00 - 9:00 [Special opening hours]

*Special opening hours : Visitors excluded.

Closed

New Years Holidays [Dec.29 - Jan.03]

[Please check the website for the latest library hours.]



edited in Jan 2024

**Sapporo Medical University
Scholarly Communication
Center Library**

TEL: 011-688-9547

<https://hamanasu.sapmed.ac.jp/library/>

South1, West17, Chuo-ku, Sapporo, Hokkaido,
060-8556, Japan

1 How to Use

Enter & Exit

- Students : Available with student ID.
Others : Available with Library ID.
 - Tap your student ID or pass your library ID through gates.
 - No ID : Please Call 60 on the extension phone beside the gate.
- *Special opening hours [unstaffed] : Visitors excluded.
Please pass your ID through the reader with the library entrance door and press the PIN.

Read in the library

- You are free to read materials.
- After use, please leave them on the return rack next to the shelf.

Borrowing & Return

- You can borrow Books and Bound journals.

	Books		Bound Journals	
	Max items of books	Loan period	Max items of journals	Loan period
Undergraduate Students Graduate Course Students Non-degree Students		14 days		3 days
Faculty & Staff Graduate Students Research Students Medical Residents Visiting Researchers Exchange Students JICA Trainees	6 (books & Bound journals)			
	No limit	14 days	No limit	3 days
Graduates Retired Faculty & Staff	3	14 days		

- Authorized audiovisual materials may be loaned for 3books for 3 days.
- Current journals can not loaned.

*Borrowing service is not available to visitors.

Borrowing

- You can borrow materials by the lending machine with your ID.
- If you forget the procedure, an alarm goes off.

Return

- Return the borrowed materials at the counter.
- When the library is closed, place the materials into the return box.
- Be sure to return all borrowed materials by the due date.
Please note that you cannot borrow additional materials until previous ones returned.

Photocopying & Printing

- You can use the coin-operated copy machine on the 3rd/4th floor.
[monochrome : 10 yen per page, color : 50 yen per page]

2 Search Materials

Please use "PIRKA (discovery search)" on the Library website.

- What is "PIRKA" -

"PIRKA" provides simple, one-stop searching for books and e-books, journals, e-journals, articles, and more.

Holdings Search

You can search the library catalog and e-journals and e-books.

Electric Holdings Search

You can search the electric holdings. (e-journals/e-books/repository)

Article Search

In addition to subscription journals, you can also search for open access articles.



【Location and Order】

Books

- Check the location and the call mark to find it.
- Location and call mark can be found in the holdings search.

[Main location]

- 2F - Language books : for language learning
- 3F - For national examination text books
- 4F - Medical books and general books

Journals

- Check the location and the year of holdings.
- The journals are divided into Japanese and foreign journals.
- They are arranged in alphabetical order.
Within that, they are arranged in order of year and volume number.
- Current issues of major journals are located in [Current Issues].

Newspaper

- Current issues are located opposite the 2F - counter.
- Back issues are kept in the browsing room.

Online Contents

PubMed(SMU) / CINAHL / Web of Science / Database@Ovid / ScienceDirect / ProQuest / Journal Citation Report / DynaMed



3 "My Library"



How to Log in

- SMU members : SAINS account ID and password.
- Others : User ID and password

Check and extend materials on loan

- You can check and extend materials on loan.
- The loan period can be extended only once, as long as the borrowed materials are not overdue by the due date.
- If someone else has reserved the material, it cannot be extended.

Reservation of materials

- You can reserve materials on loan.

【New request】

Request books [Only student]

- You can request books that not held the library.

Request photocopy / Request borrowing

- You can order photocopies of articles from other institutions.
- You can have sent books from other institutions.
- There is a charge for these services.

4 Remote Access(Only SMU members)


"Remote Access" is a service that allows you to access online contents from outside the university.

You need a SAINS account to log in.

(Exchange Students, Graduates and visitors are not allowed.)



Subscribed e-journals

Search through "e-journal search" or Click on  from the database search results to use it.

